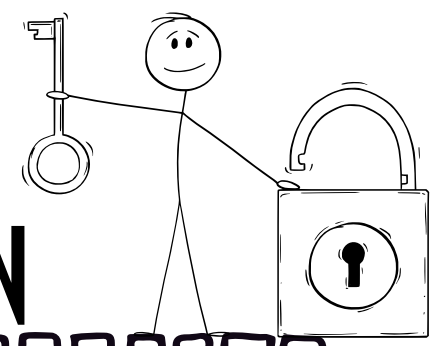


HR ANNUAL CALENDAR FOR SCHOOLS



JAN

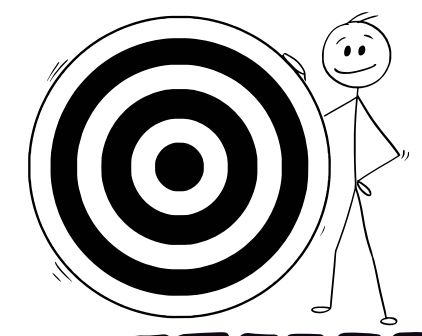
Sickness/Absence Rates
Vacation Scheduling
Reminders

FEB

Learning and Development
measurement
Performance Management
conversations

MAR

Engagement
Salary Survey Data
Staff Handbook Review



APR

Personal Development
Planning (Appraisals)
Verbal Recognition/Awards

MAY

Onboarding Planning
Focus Groups
Vendor Presentations

JUN

Exit Interviews
Compensation
Planning/Benchmarking

JUL

All staff L&D Review
Talent Planning

AUG

Employer Branding Review
Staff Intranet Review
Annual Leadership
Development Calendar
HR Systems Preparation

SEP

Onboarding Review
Diversity Profile
Internal Recruitment Push

OCT

Personal Development
Planning (Appraisals)
External Recruitment

NOV

Top Performers
Leadership Development
Program

DEC

Attrition Rates